

# LOUISIANA TECHNOLOGY INNOVATIONS FUND - PROGRESS REPORT

September 1<sup>st</sup>, 1999

**I DEPARTMENT/AGENCY: Department of Wildlife and Fisheries**

**II PROJECT TITLE:**  
**Department of Wildlife and Fisheries “Automated Sportsman’s Data System (ASDS),” a/k/a “Point of Sales (POS)”**

**III PROJECT LEADERS:**  
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**IV DESCRIPTION OF THE PROJECT:**

*LDWF is responsible for the distribution, sale and revenue collection in regards to hunting and fishing related privileges in Louisiana. LDWF desires to automate its license issuance system by implementing an electronic “Automated Sportsman’s Data System (ASDS)”, a/k/a “Point of Sale (POS)” system, which will issue licenses at POS as well as over the telephone and possibly through use of the internet. The automated ASDS/POS system will be an on-line system operating on a 24 hour per day, 7 days a week (24x7) basis. The ASDS/POS system will:*

- *Validate (application acceptance or denial without clerical discretion)*
- *Capture license buyer and sales data at POS,*
- *Update the LDWF data base,*
- *Assign an identification number to the license*
- *Print a durable license at the POS*
- *Allow the license buyer to apply for limited quota special license drawings at the POS*
- *Utilize cash concentration, electronic fund transfers (EFT) and Automated Clearing House (ACH) systems to transfer revenue on a timely basis.*

*The system must be able to issue bulletins to POS terminals, conduct surveys (e.g. federal harvest information program migratory bird survey) and to make, issue, transmit and store all necessary reports and be designed to provide for credit card purchases of such licenses over the telephone and internet.*

*In addition to locations at license retail vendors statewide, POS terminals may be located at certain parish sheriff’s offices and LDWF regional offices (for non-cash transactions only) for an estimated total of 1500 locations.*

## V PROJECT STATUS

- A. The project is about to enter the implementation phase. Completion is expected within three months.
- B. Accomplishments to date have been:
- Prior to March 1<sup>st</sup>, 1999:**
- (1) Prepared and filed Request for Proposal (“RFP”).
  - (2) Held the proposal conference.
  - (3) Received proposals.
  - (4) Evaluated the proposals.
  - (5) Chose the contractor.
  - (6) Held first meeting with contractor.
  - (7) Negotiated and signed the contract.
  - (8) Issued a Purchase Order.
  - (9) Scheduled the system design phase.
  - (10) Searched for and found all active license agents, a total of 1,598.
  - (11) Prepared and issued a press release.
  - (12) Prepared and mailed instructional and informational materials, applications and contracts for agents.
  - (13) Prepared a “Frequently Asked Questions” fact sheet to help agents.
  - (14) Began receiving and processing applications from agents.
- From March 1<sup>st</sup> through August 31<sup>st</sup> 1999:**
- (1) Signed up nearly 800 license vendors.
  - (2) Completed the design of the system on April 29<sup>th</sup>, 1999.
  - (3) Purchased and tagged 1,500 terminal sets.
  - (4) Produced a video to help license vendors.
  - (5) Set up the pilot program (35 vendors) to start prior to September 15<sup>th</sup>.
- C. As predicted in the previous report, the past six months has been a period of intense catch-up activity. As a result, the project is still on the same track as set forth in the previous report. The target date to begin full implementation is now October 15. New problems that have been encountered were:
- Lower than anticipated enrollment by license vendors. Further promotion will be undertaken after state-wide implementation begins to attract “fence-sitters”.
  - Addition of the salt-water charter boat “step-on” license to the system, which was not part of the original project scope.
  - Addition of six new hunting licenses for Louisiana born non-residents as created by act of the 1999 Regular Session. Obviously, this wasn’t included in the scope of the original project, either.

- D. The schedule of remaining events as listed in the MOU is as follows:  
**September 15th:** Commencement of Pilot Program at selected locations.  
**Prior to October 15th:** full testing of the system leading up to acceptance.  
**October 15th:** begin issuance of all licenses over the telephone.  
**October 15th:** begin state-wide implementation.  
**November 15th:** complete state-wide implementation.  
**January 15<sup>th</sup>, 2000:** sunset for paper license issuance.

**VI COST VS. BUDGET**

	<u>Category</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Projected Surplus</u>
A.	Equipment	\$786,990	\$747,000	\$39,660 (see below)
B.	Software	\$ none	\$ none	not applicable
C.	Telecommunications	\$ none	\$ none	not applicable
D.	Professional/ Contract Services	\$ none	\$ none	not applicable
E.	Other Costs	\$ 77,681	\$ none	none as yet
		=====	=====	=====
	<b>Total Project Cost</b>	<b>\$864,671</b>	<b>\$747,000</b>	<b>\$39,660</b>

**VII ITEMIZED EXPENSES AND FINANCIAL OBLIGATIONS INCURRED DURING THIS REPORTING PERIOD**

During this period, \$747,000 was encumbered to pay for the Verifone terminal sets. The amount of \$39,660 was budgeted to purchase 15 PC's and printers, and was appropriated in FY 1998-9 but was not obligated or spent. Changes incorporated in the design of the system, as well as regularly scheduled equipment upgrades, have made this expenditure unlikely.

